



We are
Accreditation



Terms & Conditions

Accredited Companies

Associated Beauty Therapists Ltd

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Registered in the UK: 06135223.

Associated Beauty Therapists is Authorised and Regulated by the
Financial Conduct Authority ABT. Authorisation No: 463052

Accepting our Terms of Business

This document sets out our commitment to you as our client and
outlines the principles we follow in doing business with you.

We (ABT) are a membership organisation and act as a specialist
provider in non-investment insurance contracts for commercial
clients. Our permitted business is advising, arranging, dealing as
agent and assisting in the administration and performance of
general insurance contracts.

Accreditation is not an insurance product and falls outside of the
scope of day to day activities.

Accreditation Definition:

In order for a training provider and their courses to be accredited
by a professional body or association, the course and the provider
must pass strict criteria. It is important to remember that
ABT accreditation is not a national framework or a recognised
qualification; each body will have their own criteria.

The main criteria that accreditors [ABT] will consider are:

- Is the company delivering an insurable course?
- Is the content suitable and do the course hours meet the
industry standard?
- Is the trainer insured?
- Is the training being delivered by a teacher qualified to Pttls or
AET standard?

To be accredited by ABT, the answer to all these questions at
time of application must be 'yes'.

Accredited Company Overview: Short Course Accreditation

ABT accreditation is a simple, low cost and extremely efficient
way to step out of the crowd and show your potential clients that
you are approved, endorsed and eligible to offer ABT membership
and insurance packages to them. For a training provider and their
courses to be accredited by ABT, the course and the provider
must pass strict criteria. It is important to remember that ABT
Accreditation is used for internal insurance purposes only and is not
a national framework or a recognised qualification; each body or
company will have their own criteria. When accrediting your course,
qualifications or post graduate support training with ABT you will
enter into a relationship with the UK's largest Beauty Membership
and Insurance provider who currently represent over 1400
providers. In our opinion, having your course Accredited is crucial to
give your course the seal of approval and recognition it deserves.

ABT Accreditation is not a guaranteed process. We also reserve
the right to cancel, decline or refuse to accredit [any application]
for a course and/or provider without explanation nor prejudice.
ABT holds a registered trademark under No. UK00003589458 and
will only permit accreditation and use of our brand under issued
guidelines and will refuse use wherever deemed suitable to protect
the integrity of the brand. ABT appreciates client's enthusiasm

and aspiration towards its accredited status, however we always
make sure ABT trademarks aren't wrongfully used to protect our
membership community. If we feel our brand is being misused
in any way – we will refuse an application and/or terminate an
accreditation immediately. ABT require accredited companies to
uphold the core values of ABT which are available upon request
however revolve around: Standards | Ethics | Quality | Integrity
and Client Care. Only UK, CE and EU registered products will be
accepted for use within treatments and training. Proven failure to
uphold any of these standards will potentially mean removal of any
accredited status. Accreditation requires an active insurance policy
[per tutor] against the college record in every situation. Should
an Accredited company cease to have suitable insurance, the
accredited status will be suspended immediately and automatically.
Free activation is available for all ABT members with suitable
insurance.* Charges apply for alternate policies at £100 per year
each to contribute to additional time and cost incurred.

Dedicated Account Manager

Once ABT receive your application you will be assigned a dedicated
'pre-verification' contact who will assist you with collating your
application before submitting to our approvals team. Whilst most
accreditations take 21 days to complete, some are much faster,
and the team contact will keep you informed every step of the way.
This exclusive service takes all the stress out of applying, so don't
worry – we are here to help and if you don't believe us – check our
Facebook reviews! Accreditation is only dealt with in writing, email
and through our dedicated, innovative client portal.

Payment for our Services

The only fees that ABT charge for accreditation are membership
fees. Accreditation is not an insurance product, nor is offered
alongside such products. The current charge for accreditation is
a single one-off fee starting at £250* for up to 10 courses. Please
see pricing structure for further details of initial course application
costs. [*if successful or not with application] is non-refundable
unless the course is classed as uninsurable [as a treatment] and in
this case a refund will be due within the first 90 days.

Our dedicated accreditation department will help, support
and guide you through the process of gaining accreditation
wherever possible.

Whilst in many cases we store manuals, lesson plans, certificates
and other supplementary information within our secure portal
system this is not always the case for storage size relevance. In
some cases, we transpose the data to our internal system and
disregard paperwork. We therefore cannot guarantee upon any
request that we will be able to send copies of any original paperwork
provided. Should the manual[s], Lesson plan[s], Certificate [s] be
available, we will send back at an administration charge of £50 per
item requested or a maximum of 1 day [8hours] £400. This does
not in anyway impact the right of access that is commonly known as
making a subject access request or SAR.

Ending our Relationship

Accreditation is an application process and charged at the
beginning [application stage] of our relationship. Once applications
have been received in part, full or pending further investigation
the initial charge in full applies. The current charge is a one of
fee starting at, £250** for up to 10 courses. Please see pricing
structure for further details of initial course application costs.
[**additional charges apply per course thereafter of £40]

Where an accreditation has been valid for over 3 months, and the college and/or training establishment changes its name, fundamental brand or identity, an amendment to application must be made. In all cases a full resubmission of paperwork as per new application is required and a fee of £85 will be charged and new welcome packs issued. In these cases, we cannot guarantee reaccreditation as application treated as new.

You may at any time terminate our authority to act on your behalf within 14 days of payment or as otherwise agreed without penalty. Notice of this termination must be given in writing and will take effect from the date of receipt. In circumstances where we feel we cannot continue providing services to you, we will give you a minimum of 7 days notice.

We reserve the right to remove accredited status, or availability of products without notice and in this case, no refunds of accreditation fees will be due. Where the insurer has removed or amended the availability of a product, your accreditation will see the term through, although insurance products for members will not be available. In this instance, no refunds are available outside of the first 90 days and your accreditation for these courses will automatically end.

Any courses added after your initial application/confirmation of accreditation are charged at £40 per course. This is regardless of unused courses or fees from initial application outside of a 30-day period.

There is an annual charge due of £100 per active insurance policy that is currently waved [to zero value] in all cases if annual information request for valid ABT insurance documents is received. Whilst there is no issue with any accredited trainer being insured elsewhere should any trainer stay with another provider we will ask you to resubmit your schedule of insurance, endorsements, and policy wording for us to see when renewal falls due – it is for this check annually why there is a change of £100 [that we do not need to do for ABT members where your school, membership and insurance are all linked in a portal]. The annual charge due of £100 per active insurance policy is currently waved [to zero value] in all cases for valid ABT members with suitable cover and will fall due at any time policy expires after application.

To support during Covid we negotiated with our insurers to allow for digital training online. These courses must be Accredited as new courses at the cost price of £30 each on top of your initial application. We cannot offer this service to 'advanced treatment extensions' and in all cases a live assessment via Teams, Zoom or similar must be conducted. If you are looking to assess your courses via a recording, please make the team aware within your application. We would give a minimum 3 months' notice before withdrawing this service if in the event we need to. This service has been valid from March-20.

Document supplementary to: Terms of Business [UK accredited Company]. Revised Update 05-07-21 - We reserve the right to amend terms at least once every quarter - Q3-22-Version.001.02
www.abtinsurance.co.uk/terms